



# *New South Wales Clay Target Association Inc*

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**President:** Mark Rogers **Vice Presidents:** Kim Nealon & Colin Kneebone **Treasurer:** David O'Brien

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NSWCTA Corporate Governance Policy

Policy No 3

## **Corporate Governance Policy**

### **Preface**

New South Wales Clay Target Association aim to be an effective organisation. The development, implementation and maintenance of a system of governance in one way to achieve this aim. Included in any governance system are mechanisms to promote an ethical culture and the establishment and monitoring of organisational performance.

### **Purpose**

The purpose of this policy is to demonstrate The NSWCTA's commitment to effective governance and to document how governance is managed within the office and organisation. Effective governance will strengthen members and public confidence in the office by assisting the executives to:

- Enhance the performance of the office and organisation
- Understand and manage risks
- Ensure transparency and accountability
- Show how we discharge our legal, social and ethical obligations
- Provide a mechanism for benchmarking accountability
- Better prevent and detect fraudulent, dishonest and/or unethical behaviour by executives, members and staff

This policy is supported by "It's Your Business Manual" which identifies a number of policies that support the governance strategies.

### **Responsibility**

The President is responsible for corporate governance strategies within the office and organisation. On a day to day basis however, all executives and staff have a responsibility to ensure that this and other policies are implemented. Their specific responsibilities are clearly identified in each document.

### **Definitions**

Corporate governance – generally refers to the process by which organisations are directed, controlled and held to account. It encompasses authority, accountability, stewardship, leadership, direction and control exercised in the organisation (as defined by the Australian Audit Office).



## **Policy Management**

The President is committed to good governance of the office. Good Governance requires;

- Executives appropriately guiding and monitoring our organisation
- Executives and staff disclosing all materials in a timely and accurate manner
- Policies to manage our relationship with our members and staff including the public

The corporate governance framework developed under this policy details the systems, policies and procedures we have to ensure good governance. It shows our commitment to effective governance, improved performance and public accountability. It is expected that executives and staff promote good governance not only within office and organisation, but also in our dealings with organisations within jurisdiction.

Signature: \_\_\_\_\_

Mark Rogers  
President NSWCTA

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Kathleen Dawe  
Secretary NSWCTA

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