

# Minutes

NSW Clay Target Association Inc Executive Committee Meeting  
Held at the Bathurst RSL Club, Bathurst  
On Friday 21 February 2020

## 1) MEETING OPEN: 10.15am

*ATTENDANCE* – Fred Rapley, Mark Rogers, David O'Brien, Bill Fletcher, Kim Nealon, Don Turner, John Varoutsos, Brett Farlow, Dan Power.

*APOLOGIES* – Phil Baker, John Maxwell, Brett McAllister, Colin Kneebone, Jason Stone, Rex Murphy, Geoff Hunter.

## 2) CONFIRM MINUTES OF PREVIOUS OCTOBER 2019 MEETING

*MOTION*: To accept the minutes of the 6<sup>th</sup> October 2019 Meeting as a true and accurate record of the proceedings.

*MOVED BY*: Kim Nealon

*SECONDED BY*: Brett Farlow

*CARRIED*

## 3) CORRESPONDENCE

a) New Direction for ACTA Coaching – Garry Read  
Suzie Balogh is no longer the ACTA Coach, now the ACTA will spend this money directly in each state in coaching. Malcolm Collins, Kim Nealon & David Coleman are on the committee with a meeting to be held in March before the Nationals. Each State needs to put forward a member to represent at this meeting. David Coleman will represent NSWCTA.

b) Letter from Hunt's Shooting Supplies  
Letter tabled and discussed with no further action to be taken.

*ACTION*: Write to Hunt's Shooting Supplies and thank them for their sponsorship and dedication to the sport of Clay Target Shooting from Club to National level.

c) Grading Incident at the NSWCTA Trap Carnival  
Email correspondence tabled with no action to be taken.

## 4) FINANCIAL REPORT

Accounts as at 21.2.2020

Cheque Account	\$100363.68
Capital Loans	\$32363.58
Coaching	\$8552.78
Debit Card/Office	\$1025.55

a) September 2019 Financial Review of accounts

b) December 2019 Financial Review of accounts

*MOTION*: To accept the September and December 2019 Financial Reports as presented

*MOVED BY*: David O'Brien

*SECONDED BY*: Don Turner

*CARRIED*

c) 2019 Skeet Carnival Financial Report  
Figures presented and discussed.

d) 2019 Trap Carnival Financial Report  
Figures presented and discussed.

# Minutes

NSW Clay Target Association Inc Executive Committee Meeting  
Held at the Bathurst RSL Club, Bathurst  
On Friday 21 February 2020

e) Sports Development Grant – Continuing until funds are all spent. Approximately \$8500.00 left in the account.

f) \$15000 grant applied for this month  
Should have a reply of success next month.

g) Leasing of a new printer/photocopier through Daro Group  
Contracts to be signed by President and Treasurer.

MOTION: Increase our Capital Assistance Loan available amount to \$8000 per club with a flat rate interest of 4% over 3 years. Same conditions apply as previously documented.

MOVED BY: David O'Brien

SECONDED BY: Fred Rapley

CARRIED

## 5) ACTA DELEGATES REPORT

Kim Nealon reports;

- ACTA strategic plan meeting before the DTL Carnival.
- Camping on the grounds are now going to be clearly marked on the ground and on the poles.
- ACTA President is working on the speakers on the entire grounds to get them all working by the Nationals.
- ACTA NSW Executive is working on getting washing facilities set up on the grounds (washing machines).
- ACTA have been having GoTo meetings via internet connection and proving to be successful.
- White flyer (Blackout) targets have been locked in for 2 years.
- NSWCTA will be assisting in the Events office at the Nationals.
- The new ACTA shoot program will be running alongside My Club My Scores for the DTL Nationals.

## 6) SUB COMMITTEE REPORTS

- ***Championship & Rules Committee Report***

No report

- ***Coaching Directors Report***

David Coleman reports;

- ACTA coaching is going down a new path, Shooting Australia is no longer doing coaching.
- ACTA has no coaching manuals or paperwork in place.
- NSW Now has around 140 coaches across the state.
- Zones need to be driving the state coaching now to move forward.
- Each Zone needs to put forward a Coaching Director to manage their coaches at club level. Also require 2 level 2 coaches/competition coaches (or willing candidates to achieve this level) put forward from each zone.
- David Coleman would like to run a Assessor and Presenters course for 1 Coaching Director in each zone at a central location to then be qualified to coach their own coaches in their zone.
- ALL Coaches need to have a working with children check completed before they commence coaching with any juniors.
- NSWCTA is now registered with KidSafe as a governing body for NSW Coaches.

# Minutes

NSW Clay Target Association Inc Executive Committee Meeting  
Held at the Bathurst RSL Club, Bathurst  
On Friday 21 February 2020

## 7) SPECIFIC BUSINESS

- a) 2020 Skeet Carnival - Friday 7 August, Saturday 8 August, Sunday 9 August 2020
- a. Can this carnival be held in the Wagga Gun Club, Club house as in previous years? (previous years ACTA Agreement for ground hire?)
    - i. Catering, Cleaners, Rubbish removal etc

This is an unlikely arrangement with the ACTA but it can be used for negotiations.

**ACTION:** Negotiations will need to be entered into with the ACTA regarding contracts/prices for The Skeet & Trap Carnivals for 2020. This meeting will be held at the DTL Nationals.

- b) 2021 Skeet Carnival – Cecil Park has expressed interest in hosting this event for the NSWCTA.

**ACTION:** Contact Cecil Park CTC to find out what facilities they can offer. Find out what the club can offer and also what price per target they would need to charge.

- c) 2020 Trap Carnival - Friday 2 October, Saturday 3 October, Sunday 4 October, Monday 5 October 2020

- a. NSWCTA DTL Carnival
- b. NSWCTA Presentation Run Shoot

2019 Targets were bad – this has been addressed with the ACTA directly after the carnival.

DB Shoot off – Delay in the shoot off was due to the score sheets taken back to the office and scores entered. Adapt a process to speed this process up. Perhaps starting from the outside layouts and walking to the center traps not starting on the inside traps and walking out. That way score sheets finish in the center. 10 targets per layout of walk. Don't allocate a finish time for the day as it will depend on various influences.

**ACTION:** Procedure manual needs to be updated to reflect the changes of the DB shoot-off walk up.

**MOTION:** Friday of the DTL Carnival - Champion of Champions to 9.00am with the Zone Teams event to start competition at 3pm.

Saturday 8.30am DR followed by DB.

Sunday 8am DB shoot off commences followed by HCP at 8.30am and SB after.

Monday 8.30am PS followed by State Team Shoot

MOVED BY: Dan Power

SECONDED BY: John Varoutsos

CARRIED

**MOTION:** Hold the AGM on Sunday 4<sup>th</sup> October at the conclusion of the days events with the Executive meeting to follow directly after.

MOVED BY: David O'Brien

SECONDED BY: Don Turner

CARRIED

**ACTION:** Presentations: No ammunition to be handed out at presentations, winners will be handed a voucher to then collect their prize from the sponsor directly.

Procedure for Presentations to be utilized.

*Break for Lunch at 12.38pm*

*Resumed the meeting at 1.15pm*

- d) ACTA Shooting Videos.

**ACTION:** The NSWCTA supports this proposal and will direct our ACTA Delegates to take this initiative to the meeting this year.

- e) Clarification to the shooting rules @ NSWCTA Rules Committee has never met.

**ACTION:** RULES COMMITTEE to convene at the commencement of our June Meeting to discuss the rules and any issues with the current rules. Mark Roger, Kim Nealon, Brett Farlow & John Varoutsos

**ACTION:** Zone Executives to ask their clubs if they need any clarification on current rules.

# Minutes

NSW Clay Target Association Inc Executive Committee Meeting  
Held at the Bathurst RSL Club, Bathurst  
On Friday 21 February 2020

f) Clubs that are not incorporated and still members of NSWCTA & ACTA  
NSWCTA has a few Pty Ltd Clubs, this contradicts the NSWCTA Constitution.  
The NSWCTA needs to address our Constitution to include companies, not just incorporations.

g) Delegates to the ACTA signing NDA's and not passing on information back to the NSWCTA.  
95% of the meetings are transparent to the state, it is only sensitive issues that come under the NDA.  
**ACTION: approach the ACTA for a copy of their NDA. – Emailed the request 28.2.20**

h) The NSWCTA Constitution & Policies need to be revised ASAP, there are items that have not been updated since 2007  
**ACTION: The NSWCTA Constitution needs to be updated to reflect our current society and values. John Varoutsos to start working on it. – Emailed to John on 26.2.20**  
**ACTION: Each NSWCTA Policy and Procedure needs to be looked at and updated if necessary.**

i) Trap Loading Safety Procedure, Risk Assessment & Range Safety Order/Range Standing Procedure  
Due to an incident last year, it is suggested that this procedure be circulated again this year.  
**ACTION: Email out the relevant documents to clubs via the state office's email contacts list.**

## 9) GENERAL BUSINESS

John Varoutsos – New Format for meeting minutes. John will forward his template to state office for adaption.  
Don Turner – DTL Nationals are becoming too expensive. Kim Nealon to ask at the ACTA meeting if there is any way to condense the carnival. Compared to the state carnival that is condensed and more cost efficient.  
Kim Nealon – Name Sponsors several times during the day over the PA system. Also add this to the My Club My Scores Program screen roll. Shoot Marshall needs to be appointed this year for the trap. Thank you to Therese Nealon & Kathleen Dawe for the Gala Dinner preparations.

**ACTION: Need to formally book the Function Centre for the Gala Dinner. – Done 25.2.2020**  
**2020 HOF Inductees: Robert Thompson & Fraser Roberts for 2020.**

**ACTION: Contact the 2020 Hall of Fame Inductees. – Emailed 26.2.2020**

Dan Power – ISSF 2021 National Championships will be held in October. This means that this year's NSW ISSF wouldn't be needing a team. This also means that the NSW State ISSF will need to be earlier in the year in 2021 so time is permitted to contact teams and order uniforms.

Any new books sent out this year needs to replace Janene Schiller as the NSW Handicapper with John Maxwell on a sticker on the inside of the book.

**ACTION: Contact the ACTA and notify them of this issue as it is quite urgent.**

Mark Rogers – A lot of clubs don't have club armorers. Suggest that we email all clubs that they need to have a club armorer if they deal with ammunition. This would include selling and using it for prizes.

Appropriate paperwork to be sent with email along with spreadsheet for distribution of ammunition. (to be supplied by John Varoutsos)

GoTo Voice app – Works well with smaller amount of people. A full executive would be a lot harder to use.

At this stage the NSWCTA would prefer to meet with the group meetings in person.

David O'Brien – HOF Presentations. Bring all members up and introduce them before we start the induction of the new member/s. Also get updated group photos at the time.

NSWCTA Executives to be able to book the camp sites outside the events office at our state carnivals.

Brett Farlow – Minutes on the website are up to date.

Update our policies and procedures.

## 10) MEETING CLOSED: 2.30pm