

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
Held at Bathurst RSL Club, Bathurst
On Friday 24 October 2014

1) MEETING OPEN: 10.08 am

The Chairman Fred Rapley welcomed all to the meeting including our 2 new delegates Colin Kneebone & Kim Nealon.

- ATTENDANCE – Don Power, John Maxwell, Colin Kneebone, Don Johnson, David O'Brien, Luke Kirkby, John Wason, Janene Schiller, David Wilson, Geoff Hunter, John Sleightholme, Kim Nealon, Barry Skinner & Fred Rapley.

2) CONFIRM MINUTES OF PREVIOUS AUGUST 2014 MEETING

MOTION: That the minutes be accepted as a true account of the meeting.

MOVED BY: Barry Skinner

SECONDED BY: Janene Schiller

Handicapping still waiting on a reply.

3) PREVIOUS ACTION TAKEN

MOTION: To defer the election of office bearers until after 3.00pm after the meeting has been addressed.

MOVED BY: John Maxwell

SECONDED BY: Colin Kneebone

CARRIED

MOTION: Where it is needed in a meeting the Confidentiality Agreement will be signed on specific items mentioned.

MOVED BY: Colin Kneebone

SECONDED BY: Barry Skinner

CARRIED

4) CORRESPONDENCE

a) Michael Hunt Letter

Been Addressed

ACTION: Write to Mr Hunt acknowledging his letter of complaint, that it has addressed at the State Executive Meeting and we will be approaching the trade fair from a different angle next year.

SUGGESTION: The Trade Site Fees and Sponsorship Packages should not be linked together for 2015.

b) Riverina Zone Letter of Delegate Appointment

Colin Kneebone was welcomed for his term of 2 years.

c) Schedule 4 Northern Zone

Kim Nealon was appointed for his term of 3 years.

Colin Kneebone explained the terminology of the Schedule 3 & 4 and how it is meant for Club Delegates not Executive Committee Delegates.

John Wason on behalf of the Executive Committee welcomed the 2 new delegates.

d) Winchester Letter – Skeet Sponsorship

Luke explained that one of the tradeoffs of the previous sponsorship letter was that Winchester to have naming rights on the event they were sponsoring. It was explained that this had never been done before and that the Sponsorship Committee would need to take a look at what guidelines the state is happy to follow.

MOTION: That the Correspondence be accepted as read.

MOVED BY: John Wason

SECONDED BY: Geoff Hunter

CARRIED

5) FINANCIAL REPORT

The Treasurer presented the Accountants Financial Report.

Bank Account Balances as at 24.10.2014:

Cheque Account: \$56290.88

Capital Loans Account: \$16084.53

Maxi Account: \$30268.12

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
Held at Bathurst RSL Club, Bathurst
On Friday 24 October 2014

Office Debit Account: \$2241.41

MOVED BY: Don Power

SECONDED BY: Don Johnson
CARRIED

6) ACTA DELIGATES REPORT

No report to date as nothing has been established with a meeting in between the last meeting. Teleconference has been scheduled for 30.10.2014.

7) SUB COMMITTEE REPORTS

- **Financial Committee Report**

Addressed with in Financial Report.

- **Championship & Rules Committee Report**

Over recent months NSWCTA State Carnivals have been held in ISSF, Skeet & Trap (Sporting Carnival having been held early in the year).

The ISSF Carnival was hosted once again by Cecil Park CTC. Weather conditions were trying but my understanding is that it was a successful event. Brant Woodward was enlisted & kept everyone updated of outcomes by posting on our NSWCTA FB page. Barry has raised concerns regarding medals & this will be discussed further within this meeting.

The Skeet Carnival enjoyed favorable conditions & although concerns re targets used was a topic of discussion, it has been resolved to address concerns & use different brand of targets next year. Numbers were up & the event seemed to go off without any hitches. One thing that was highlighted was the importance of shooters checking the score sheet before leaving the layout-too late if a score has been recorded incorrectly as lost, to ask for review after leaving the trap. A shooter's neglect in this area may well have cost that shooter a State Title-lesson learned. Winchester's sponsorship proposal for the 2015 Skeet Carnival & need for further negotiations also a matter for further discussion today.

The Trap Carnival also enjoyed terrific weather conditions & an increase in numbers. The Trade Area a significant change, which received positive feedback. As we are all well aware many issues arose relating to the Trade Area & sponsorship that will be discussed at length within today's meeting. Good conditions, good targets, etc resulted in good scores. The general perception would be that this Carnival was a successful event for our organization. Obviously there will be much more discussion in relation to matters relating to this Carnival throughout this meeting.

The Wagga media provided great coverage to both the Skeet & Trap Carnivals providing our sport with much desired positive publicity throughout the Riverina area (& beyond). Kathleen & I kept everyone updated via FB page throughout the Skeet & Trap Carnivals, which also generated positive promotion of these events & positive comment.

I would like to thank those that contributed toward the organization & management of these Carnivals. In particular Kathleen & Don Power, both of whom handled the multitude of organizational needs. They took on management roles & addressed a great majority of the Carnival needs - this is greatly appreciated. All those that took on roles & assisted in completing the many tasks required for success, a big pat on the back.

I did attempt to get a subcommittee meeting to take place however, this was unsuccessful, and I hope that future attempts are more successful.

Something that has come to my personal attention (mostly due to my maintenance of the FB page) that many Clubs (across a number of Zones) when hosting Zone Championship Events are failing to advertise &/or conduct them in accordance to the ACTA Rule Book ie number &/or type of targets, meterage. Is this something we should discuss & take back to our Zones & Clubs?

Thank you

Janene Schiller

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
Held at Bathurst RSL Club, Bathurst
On Friday 24 October 2014

ACTION: Contact the Zones and make sure they are aware that the ACTA Rule Book is to be adhered to regarding the Zone Championships. Zone Championships must be followed by as per the ACTA Rule Book.

- **Coaching Directors Report**

On the 1st and 2nd September 11 people attended a Level 2 Coaching Course at Wagga Wagga Gun Club. The course was conducted by Suzy Balogh who I thought did a very good presentation. A great deal of the course was theory not practical, based on Presentation, Goal Setting (ie: Smarter Method), Communication, Self-Assessment, Dedication and so on.

On the 27th and 28th September Peter Holmes and Rex Whitton from Tamworth Clay Target Club travelled to Lightning Ridge for a Coaching Weekend. There were 14 shooters that attended all with various degrees of ability. All in all Peter said they had a great weekend and he has been invited back the same times next year. Suzy Balogh also held an ISSF Training Camp at Cecil Park on the 19th, 20th and 21st September. Barry Skinner reported that attendance was low with only a total of 5 juniors attending and thought this may have been from the lack of advertising.

MOTION: That all the above reports be accepted.

MOVED BY: Kim Nealon

SECONDED BY: John Wason
CARRIED

Meeting adjourned for lunch at 12.32

Meeting resumed at: 1.06pm

8) BUSINESS CARRIED FORWARD FROM PREVIOUS MEETING

a) Constitution

Moved From Specific Business

Manner of election

36 The Executive Committee is to consist of a President and three representatives from Each Zone, chosen in accordance with the following rules:

(a) The term of office of a member of the Executive Committee will, subject to paragraphs (b) and (f), be until the third annual general meeting after her or his appointment.

(b) At each annual general meeting one representative (who may be the President) from each Zone must retire from the Executive Committee. The members to retire will, subject to paragraph (f), be those who have been longest in office since their appointment, but if more than one representative from a Zone was appointed at the same time, the older must retire.

(c) Prior to each annual general meeting the Association will arrange an election by each Zone Council of that number of representatives required to fill the vacancies arising at the next annual general meeting in the Zone's representation on the Executive Committee. The persons so elected will take office effective immediately upon the close of that annual general meeting.

(d) A representative may represent only one Zone.

(e) Election of a member of the Executive Committee as President (see Rule 41) will create a vacancy in its membership. The Zone Council that elected the President as a representative must as soon as practicable elect a further representative, and the person so elected will take office from the date on which notice of his or her election is given by the Zone Council to the Association.

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
Held at Bathurst RSL Club, Bathurst
On Friday 24 October 2014

(f) *In the event that a casual vacancy in the membership of the Executive Committee occurs, the Zone Council affected must as soon as practicable elect a replacement, who will hold office only until the representative he or she replaces would have been required to retire.*

(g) *Retiring representatives are to be eligible for re-election.*

(h) In the event a zone is unable to elect a replacement delegate to replace a retiring delegate (for whatever reason) the Zone Council has the ability to appoint a delegate from its membership who is not a club delegate. It is accepted that this may result in two (2) zone delegates from the same club at the time of appointment. This can be done so under the following conditions:

- I. The person may only hold the position for ONE (1) year.*
- II. The person can only be appointed after approval by the zone council.*
- III. The person may be reappointed by the zone council if no alternative delegate can be found.*
- IV. In the event of a vote, which may be related to individual clubs (e.g. allocation of championships), the appointed delegate must abstain from voting.*
- V. In the event of a vote, which is not related to individual clubs, the appointed delegate holds full voting rights.*

Reason for change:

Both John Sleightholme and Geoff Hunter are members of the Tamworth Clay Target Club so constitutionally one of them cannot be a delegate. But in practice both are very valuable contributors to the association.

MOTION: That the following item be added to Manner of Election 36 of the NSW Clay Target Association Constitution;

(h) In the event a zone is unable to elect a replacement delegate to replace a retiring delegate (for whatever reason) the Zone Council has the ability to appoint a delegate from its membership who is not a club delegate. It is accepted that this may result in two (2) zone delegates from the same club at the time of appointment. This can be done so under the following conditions:

- VI. The person may only hold the position for ONE (1) year.*
- VII. The person can only be appointed after approval by the zone council.*
- VIII. The person may be reappointed by the zone council if no alternative delegate can be found.*
- IX. In the event of a vote, which may be related to individual clubs (e.g. allocation of championships), the appointed delegate must abstain from voting.*
- X. In the event of a vote, which is not related to individual clubs, the appointed delegate holds full voting rights.*

MOVED BY: Barry Skinner

SECONDED BY: John Wason

CARRIED

It was established that a vote can only be held by one of the delegates from the Tamworth Clay Target Club as each club can only have 1 delegate representing as a State Delegate.

Clarification was sought as to what the situation of the voting is for a change in the Constitution to be made; More than 75% of the votes casted have to equal a total of votes made to pass an item.

b) NSWCTA Website

Website will go live within the next 10 days for Executives to have a look at and make any suggestions.

c) Championship Medals – State Medals

Medals were presented and the Executive were happy with the new design.

Barry Skinner was congratulated on a job well done.

MOTION: That the new medals be accepted and locked in for the next 5 years.

MOVED BY: Barry Skinner

SECONDED BY: Don Power

CARRIED

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
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On Friday 24 October 2014

9) SPECIFIC BUSINESS

1. Range Standing Procedure

Janene Schiller and Tony Turner discussed this issue and the following item was drafted;

Guidelines for the Introduction of New Members:

- 1) Person nominating or introducing newcomer to meet at Club house. Show around the facilities – ie kitchen, amenities, etc.
- 2) Introduce to members including the Club Positions they may hold.
- 3) Introduce to “Club Coach” or other suitable person.
- 4) Ensure the person has a firearms license or signs p650 & complies with restrictions within.
- 5) Club Coach (or suitable person) to take member through “Firearm Safety” requirements.
- 6) Introduce person on the range
- 7) Show newcomer the different disciplines available & advise of costs of targets, competition, etc.
- 8) Give the newcomer the opportunity to watch shooting occur, explaining the procedures that are taking place, reminding that safety is paramount.
- 9) Assist newcomer into learning how, when and where to stand & squad procedures ie when to load/unload, when to close/open firearm, move from lane, etc - including Range & Competition Etiquette.
- 10) Provide opportunity for newcomer to shoot some practice rounds ensuring compliance with safety, NSW Firearms & ACTA rules.
- 11) Provide newcomer with ACTA/Club membership form. If joining issue with “ACTA Rules book”.
- 12) Advise new member that they need to have ‘target’ added as a ‘genuine reason’ on their NSW Firearms License.
- 13) Once Licensed & competent allow member to shoot in competition.

MOTION: Accept recommendation of Introduction to Range Standing Rules and send out to NSW Clubs.

MOVED BY: Janene Schiller

SECONDED BY: David Wilson

CARRIED

2. Handicapping - rolling percentage

Reconsider the rolling percentage or make the target amount higher for a grade increase.

MOTION: Write to the ACTA regarding the reintroducing of the Rolling Percentage.

MOVED BY: Colin Kneebone

SECONDED BY: Janene Schiller

CARRIED

3. Shooters not producing handicap books

ACTION: Remind our clubs to ensure that all shooters are presenting their Handicap Books at a shoot, or they will be charged the \$20 for a replacement book as per the ACTA Rules Book.

4. Sponsorship Documents

Item discussed and addressed.

5. Camouflage Clothing

Item discussed and addressed.

Follow the ACTA ruling on clothing.

6. Constitution Change

Addressed in Business Carried Over from Previous Meeting.

7. Delegation to sub-committees

56 The Executive Committee may delegate to one or more sub-committees (consisting of such delegates or other registered shooters as the Executive Committee thinks fit) the exercise of such of its functions, subject to any limitations or restrictions, as are specified in the delegation. Anything done by a sub-committee under a delegation under this rule has the same force and effect as it would have if done by the Executive Committee.

Proposal:

Appointment of ISSF representative to be the voice of ISSF shooters and represent NSW at a National level. Janene mentioned that all disciplines should be covered by this recommendation.

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
Held at Bathurst RSL Club, Bathurst
On Friday 24 October 2014

MOTION: That NSWCTA create an ISSF sub committee for the purpose of providing advice to the NSWCTA.

MOVED BY: Barry Skinner

SECONDED BY: John Wason

CARRIED

Colin Kneebone against the vote.

8. When medal order placed for the 2015, NSWCTA increase the medals to include: (Barry Skinner)
- Bronze for AA, A, B, C (please keep in mind that there are not too many AA ISSF shooters)
 - Gold, Silver, Bronze for Ladies, juniors

A further discussion as to what is to be presented will need to be addressed.

MOTION: That the NSWCTA order an extra 30 medals that will remain blank until such time as they are required.

MOVED BY: Colin Kneebone

SECONDED BY: David O'Brien

CARRIED

9. Skeet Carnival – Report

Winchester Sponsored slabs of shells for the 20 Gauge Championship

Executive Claims was mentioned with the description of the claims being explained.

10. Trap Carnival

- a. Double Barrel shoot off - Carry over to 13th February 2015 Meeting
- b. sponsorship/trade area – Carry over to 13th February 2015 Meeting
- c. Financial review

11. Treloar Clay Target Club – Membership

An email was received by the Treloar CTC regarding their club going into recession.

It was discussed that the Treloar CTC has not paid their Club Affiliation Fee's for the 2014/2015 Financial Year.

MOTION: That the Treloar CTC be de-registered from the NSWCTA due to being unfinancial.

MOVED BY: Don Power

SECONDED BY: John Maxwell

MOTION LOST

MOTION: The NSWCTA is to write a formal letter to the Secretary of the Treloar Clay Target Club explaining that if the 2014/2015 Club Affiliation Fee's are not paid, the club will be deregistered with the NSWCTA, With a deadline of 14 days for the fees to be paid. After which the Tremor Clay Target Club would need to re-apply to the Zone to regain membership, and then the Zone will make the recommendation to the NSWCTA.

MOVED BY: Colin Kneebone

SECONDED BY: Luke Kirkby

CARRIED

12. Berrima Clay Target Club – Affiliation

RECOMENDATION: Hold membership of the Berrima Clay Target Club until all areas of membership have been address.

ACTION: Advise the Berimma Clay Target Club of this decision by writing.

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
Held at Bathurst RSL Club, Bathurst
On Friday 24 October 2014

13. ELECTION OF OFFICERS FOR 2014

The Chairman declared all positions vacant and requested Geoffrey Hunter to take the chair for the elections.

President:

John Wason nominated **Luke Kirkby** as President, *Luke Kirkby* accepted the nomination.

SECONDED BY: David Obrien

Kim Nealon nominated **Fred Rapley** as President, *Fred Rapley* accepted the nomination

SECONDED BY: Colin Kneebone

A secret ballot was held with the following outcome.

Fred Rapley was duly elected President of the NSWCTA.

Vice President:

Don Johnson nominated **Don Power** as Vice President, *Don Power* accepted the nomination

SECONDED BY: Fred Rapley

Don Power was duly elected as 1st Vice President of the NSWCTA

Fred Rapley nominated **Don Johnson** as 2nd Vice President, *Don Johnson* accepted the nomination

SECONDED BY: David O'Brien

John Maxwell nominated **Colin Kneebone** as 2nd Vice President, *Colin Kneebone* accepted the nomination

SECONDED BY: Don Power

A secret ballot was held with the following outcomes.

Don Johnson was duly elected as 2nd Vice President of the NSWCTA

Treasurer:

Fred Rapley nominated **Don Power** as Treasurer, *Don Power* accepted the nomination

SECONDED BY: John Sleightholme

Don Power was duly elected as Treasurer of the NSWCTA

ACTA Delegate: (Don Power position = 2 years):

Fred Rapley nominated **Don Power** as ACTA Delegate, *Don Power* accepted the nomination.

SECONDED BY: John Maxwell

John Wason nominated **Barry Skinner** as ACTA Delegate, *Barry Skinner* accepted the nomination.

SECONDED BY: Luke Kirkby

A secret ballot was held with the following outcome.

Don Power was duly elected as ACTA Delegate for the next 2 years

State Handicapper:

Fred Rapley nominated **Janene Schiller**, *Janene Schiller* accepted the nomination.

SECONDED BY: Don Power

Janene Schiller was duly elected as the Handicapper of the NSWCTA.

Signatories: Don Power, Colin Kneebone, John Maxwell, Fred Rapley.

Rules Supervisors: Fred Rapley & Don Power

Public Officer: Don Power

State Coaching Coordinator:

John Maxwell nominated **John Sleightholme**, *John Sleightholme* accepted the nomination.

SECONDED BY: John Wason

John Sleightholme was duly elected as the State Coaching Coordinator of the NSWCTA.

MINUTES

NSW Clay Target Association Inc Executive Committee Meeting
Held at Bathurst RSL Club, Bathurst
On Friday 24 October 2014

Championship and Rules Committee: Fred Rapley, Janene Schiller, John Sleightholme, John Maxwell, Colin Kneebone, Don Power and Barry Skinner.

(Chairperson – Janene Schiller)

Finance Committee: Don Power, Don Johnson, David O'Brien, Kim Nealon and Fred Rapley

(Chairperson - Don Power)

Promotion and Development Committee: Janene Schiller, Barry Skinner, Fred Rapley and Don Johnson.

(Chairperson - Janene Schiller)

Legal and Governance Committee: Colin Kneebone, Don Johnson, Barry Skinner and Fred Rapley.

(Chairperson - Colin Kneebone)

Sponsorship Committee: Recommendation for the whole committee be on this committee. With the exemption of Luke Kirkby, John Wason and John Sleightholme as per their request.

(Chairperson – Colin Kneebone)

10) MEETING CLOSED

Time: 4.37pm

11) NEXT MEETING

General Meeting Friday 13th February 2015 at Bathurst RSL Club, BATHURST

Minutes accepted as a true record on 13 February 2015