

**NSW Clay Target Association Inc Executive Committee General Meeting  
Bathurst RSL Club 31<sup>st</sup> August 2012**

**1. MEETING OPEN AND WELCOME**

The chairman opened the meeting at 1006 Hrs and welcomed all present.

- **ATTENDANCE:** Paul Watchorn, Don Johnson, Les Aberley, Peter Haley, Peter Whitlock, John Finn, Noel Edlington, Arty Del-Ben, Libby Clarke, Bob Blake.
- **APOLOGIES** – Michael Kruger- Davis & Fred Rapley

**2. CONFIRM MINUTES OF PREVIOUS 18<sup>th</sup> MAY 2012 MEETING**

**Motion:** Minutes from the Friday 18<sup>th</sup> 2012 meeting are correct and accepted.

**Moved By:** Noel Edlington      **Seconded** Don Johnston      **CARRIED**

**BUSINESS ARISING:**

Paul tabled a Draft Policy on the State Presidential Medal

Peter Tabled a Draft Policy on the Distinguished Long Service Award

**3. PREVIOUS ACTION TAKEN**

- a. The constitution and a voting slip has been sent to all Member Clubs
- b. Safe Shooting Grant information has been sent to all clubs in NSW.
- c. Skeet Procedure Manual was sent to Les Aberley and Ben Buhagiar along with all other relevant information.
- d. Contact made with all World DTL NSW Shooters and sponsorship payments made to those that requested assistance.
- e. All meetings for 2013 have been booked in with the Bathurst RSL Club; 22<sup>nd</sup> February, 31<sup>st</sup> May, 30<sup>th</sup> August, 25<sup>th</sup> October.

Garth Hosking, Stuart Boydell and Aaron Marsh arrived at the meeting at 1017 hrs

**4. CORRESPONDENCE**

**Incoming**

- f. Thank you letter from Greg Coleman regarding World DTL Sponsorship
- g. Thank you letter from Matt Schiller regarding World DTL Sponsorship
- h. Letter from Commins Hendricks Solicitors offering further assistance when required
- i. Letter from Bush & Campbell Accountants regarding March 2012 Quarterly review.
- j. Letter of Resignation from Daryl Pasfield

**Action: Letter to be sent to Daryl thanking him for his services to the NSWCTA and ACTA**

- k. Thank you letter from John Sleightholme regarding World DTL Sponsorship
- l. Letter from Ministry for Police & Emergency Services regarding NSW Firearms Consultative Committee
- m. Northern Zone regarding the process of enlisting a new club to the State, ACTA etc

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- n. Letter from Bush & Campbell Accountants regarding the 30 June 2012 Audit.
- o. Letter from Arthur Turner confirming his cafés service of catering for the State Trap Carnival
- p. Letter from the ACTA regarding proposed rule changes.
- q. Letter from ACTA regarding the incident at the National Skeet Championships in Wagga.
- r. Thank you letter from Tony Ryder regarding the World DTL sponsorship.
- s. Letter from Singleton CTC via Northern Zone regarding ACTA collecting membership fees.
- t. Letter from Grafton CTC via Northern Zone regarding No Smoking on Layouts
- u. Letter from Northern Zone supporting the above 2 mentioned letters
- v. Letter from Northern Zone requesting the support of a new NZ club Urbenville/Woodenbong CTC Shooters Group, Original letter from Urbenville/Woodenbong CTC attached.
- w. Letter from Glenn Walker regarding Wand Voice Release System
- x. Letter from Riverina Zone regarding Constitution changes

**Action: Kathleen to send the list of changes to the Constitution dated 23<sup>rd</sup> February 2012 to all Clubs.**

- y. Letter from Western Zone regarding out of pocket expenses for their Delegates attending Executive Meetings.

**Action: Zones to be advised to assist their delegates for their out of pocket expenses if the Zone is in a financial position to do so otherwise the State can assist.**

**Outgoing**

- z. Letter sent to Southern Zone regarding ACT Skeet Championship request
- aa. Letter sent to Riverina Zone regarding their request to reinstate Riverina Target & Hunting
- bb. Letter sent to Riverina Zone approving their increase of Zone Fee's.

Peter read the letters received from Colin Kneebone and Craig Ceely and his replies.

**MOTION:** That correspondence incoming / outgoing read be dealt with as read.

**Moved by:** Peter Whitlock **Seconded By:** Bob Blake **CARRIED**

**Motion:** that a correspondence register be established for all correspondence and dates.

**Moved By** Don Johnson **Seconded** Aaron Marsh **CARRIED**

**Action Kathleen to establish and maintain this register**

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**5. FINANCIAL REPORT – Libby Clarke on behalf of the Treasurer**

## **NSW Clay Target Association Incorporated**

*PO Box 1003*

*Wagga Wagga NSW 2650*

### **Profit & Loss [Cash]**

**15/05/2012 through 24/08/2012**

**24/08/20**

**10:48:28 AM**

#### **Income**

Club Affiliation Fees \$12,710.94  
ACTA PER CAPITA REBATE \$1,265.00  
Nomination Fees \$18,899.92  
Practice \$21.82  
Environmental Levy \$421.00  
Nomination Administration Fee \$431.05  
Badge Sales \$107.19  
Miscellaneous Income \$27.98  
Blue Book Sales \$286.37  
Advertising \$363.64  
Financial Institution Interest \$841.33  
Total Income \$35,376.24  
Cost of Sales  
Freight \$23.64  
Total Cost of Sales \$23.64  
Gross Profit \$35,352.60

#### **Expenses**

Financial Institution Costs \$161.68  
Audit Costs \$1,750.00  
Advertising \$1,436.36  
Dues & Subscriptions \$309.09  
Printing Expenses \$183.00  
Development  
Junior Development \$481.84  
Total Development \$481.84  
Championships & Carnivals  
Sashes \$916.36  
Badges \$72.00  
Medals \$1,440.40  
Cloth Patches \$192.00  
Cash Prizes \$5,895.00  
Uniforms \$1,344.56  
Carnival Expenses \$2,899.88  
Engraving & Trophies \$56.00  
Total Championships & Carnivals \$12,816.20  
State Building Operating Exp  
Equipment \$116.36  
Maintenance Office \$167.00  
Electricity \$439.61  
Telephone \$629.45  
Postage \$356.94  
Stationery \$286.69  
Insurance -\$686.00  
Total State Building Operating Exp \$1,310.05  
Exec Committee Related Expense  
Meeting Expenses \$231.54  
Honorarium \$3,700.00

Total Exec Committee Related Expense \$3,931.54  
Employee Related Expenses  
Wages & Salaries \$7,693.50  
Superannuation \$763.15  
Employee Travel Costs \$822.28  
Staff Amenities \$8.18  
Contract Staff \$1,500.00  
Total Employee Related Expenses \$10,787.11  
Depreciation \$407.00  
Sundry \$66.00  
Legal Fees \$2,172.50  
Total Expenses \$35,812.37  
Operating Profit -\$459.77  
Other Income  
Other Expenses  
Assistance for Members \$1,250.00  
Previous years PAYG Adjustment -\$704.00  
Total Other Expenses \$546.00  
Net Profit (Loss) -\$1,005.77

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Once again it was raised that the reconciliation report tabled was not from the accountants as Requested previously.

Peter advised the meeting that the accountants had given us the audited report for 2011/2012 Instead of a 3 monthly report (a break down in communication)

**MOTION:** That the Profit and Loss report tabled be accepted and confirmed

**Moved By:** Libby Clarke    **Seconded By:** Noel Edlington    **CARRIED**

**Action: The financial committee to approach Kathleen re MYOB for the Bank Report.  
The financial statement incomplete, Treasure not present to give report.**

## **6. ACTA DELEGATES REPORT – Don Johnson**

Don reported that Peter Haley has been co-opted to the Grounds Committee to assist with implementing proposed and ongoing works and development of the grounds.

The current works include an additional twenty (20) powered and watered caravan/camp sites on the eastern side of the main distribution power board, nine (9) sets of access stairs complete with handrails and an access gate on the platform of the skeet high houses.

Eight (8) access doors into the dividing walls between the skeet layouts.

Further works will include the supply and installation of two (2) waste/ effluent dump stations for campers plus the repainting of the existing toilet/showers adjacent to the club house

**MOTION:** That the ACTA delegates report tabled be accepted.

**Moved By:** Don Johnson    **Seconded By:** Les Aberley    **CARRIED**

## **7 SUB COMMITTEE REPORTS**

### **• Financial Committee Report**

There was a request for a grant of \$500 from the Northern Zone for a coaching camp

**Motion** That \$500 be given to Northern Zone for a Coaching Camp

**Moved** Stuart Boydell **Seconded** Garth Hosking **CARRIED**

**Motion** Peter Haley to receive a \$50 per month to cover his increased expenses (phone and office consumables)

**Moved** Stuart Boydell **Seconded** Noel Edlington **CARRIED.**

### **Zone Minutes Received**

1. Southern Zone
2. Northern Zone
3. Western Zone

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4. Central Zone
5. Riverina Zone

- **Rules Committee Report**

New rule Changes discussed

Bob Blake advised that he had not been advised of any rule changes as rules supervisor

**Action: Kathleen to advise the ACTA that the NSWCTA opposes to Rule 2.01e and supports the other changes.**

**Motion:** That the Rules Committee Report be accepted

**Moved By:** Bob Blake      **Seconded By:** Les Aberley      **CARRIED**

- **Coaching Committee Report NONE**

- **Championship Committee Report**

State Skeet held in Wagga, close to 100 competitors, very well run and a request for 410 gauge be included in the State Carnival

State ISSF at Cecil Park 14 squads included in this 12 squads ISSF Trap.

Ladies will have their own event next year.

Paul thanked all that helped at these successful carnivals

**MOTION:** That the Championship Committee Report be accepted

**Moved By** Arty Del Ben      **Seconded By:** Bob Blake      **CARRIED**

Meeting suspended for lunch 1220 hrs

Meeting resumed 1307 hrs

**7. BUSINESS CARRIED FORWARD FROM PREVIOUS MEETING**

Constitution update;

**Action: Kathleen; all amendments for the draft constitution to be sent to all clubs with a voting slip stating each amendment must be voted on. A returned address envelope (marked voting paper) to be included with the voting slip and opened at the special meeting.**

**8. SPECIFIC BUSINESS**



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Aaron left the meeting at 1450 hrs

Before Stuart left the meeting, he threatens to report the Association to the Australian Taxation Office.

Stuart left the meeting at 1452 hrs

**General Business**

John Finn; Mackintosh team photo did not display a good image to the public.

John suggested that the ACTA be approached to supply a Polo Shirt to each member for photos to improve the image in the CTSN.

Trap carnival was discussed as far as duties were concerned. Confirmed.

Les discussed the Skeet Carnival handicap shoot off at night as some shooters were not happy shooting off at night.

Peter gave an overview of his involvement and input on the Ministry for Police & Emergency Services Firearms Consultative Committee held on the 13<sup>th</sup> August and a meeting with Robert Brown MLC and Robert Borsak MLC at Parliament House on the 21<sup>st</sup> August.

The attitude and performance of the Western Zone Delegates was discussed at length.

**Motion:** That vote of no confidence is placed on the current Western Zone Delegates and the Zone is to be advised.

**Moved** Noel Edlington **Seconded** Arty Del-Ben **Carried**

**Action our solicitors are asked to draft a letter to the Western Zone President stating the motion of no confidence in the current Zone Delegates.**

**9. MEETING CLOSED**

Time: 1553hrs

**11. NEXT MEETING**

To be held on 26<sup>th</sup> October 2012 at the International Shooting Complex Cecil Park

**Action: Kathleen to book this date.**

**Signed Paul Watchorn President** \_\_\_\_\_ **Date** 26<sup>th</sup> October 2012