

MINUTES

NSW Clay Target Association Inc Executive Committee General Meeting
Held at Bathurst Panthers Club, Bathurst
On Friday 13 February 2015 commencing at 10am

1) MEETING OPEN

Time: 10.02am

The Chairman (Fred Rapley) welcomed all of the executives to the first meeting for 2015.

- ATTENDANCE – Janene Schiller, Fred Rapley, Don Johnson, Barry Skinner, Colin Kneebone, John Sleightholme, Geoff Hunter, Kim Nealon, Luke Kirkby, John Wason, David Wilson, Don Power
- APOLOGIES – David O'Brien & Greg Rowe

2) CONFIRM MINUTES OF PREVIOUS OCTOBER 2014 MEETING

MOTION: That the minutes of the October 2014 Executive Meeting be a true and accurate account.

MOVED BY: Don Johnson

SECONDED BY: Barry Skinner

CARRIED

3) PREVIOUS ACTION TAKEN

- a) Letters sent to Zone Secretaries regarding Zone Championships
- b) NSWCTA Website completed and operational
- c) 2015 Medals ordered in the new design
- d) New Range Standing Procedure sent out to NSW Clubs
- e) Letter to ACTA re Rolling Percentages

4) CORRESPONDENCE

Incoming

- a) NSW Police Force/Firearms Registry
- b) Letter of Resignation from John Maxwell
- c) Letter from Riverina Zone new Delegate Greg Rowe
- d) Letter from Central Zone re Scheduling of the NSW ISSF Championships

ACTION: Write a letter to Newcastle Lake Macquarie CTC and ask if they would possibly change the date of the State ISSF Championships.

Kim Nealon (President of NZ) to contact first then letter to be sent.

Outgoing

- a) Letter to ACTA re ISSF Team Selection
- b) Letter to Michael Hunt regarding Letter of Complaint
- c) Letter to Zone Secretaries re Zone Championships
- d) Letter to ACTA re Rolling Percentages

MOTION: That all correspondence incoming and outgoing be accepted.

MOVED BY: David Wilson

SECONDED BY: John Wason

CARRIED

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5) FINANCIAL REPORT

MOTION: That the list of cheques below be written off and removed from our MYOB Outstanding Cheques List.

Doug Thomas	403457	\$250.00
Shane DeFreitas	403691	\$50.00
Ross Walsh	403737	\$26.60
Joe Mooney	403743	\$3.00
Rachel Turner	403750	\$1.50
Cameron Cullinan	403763	\$4.50
Rachel Turner	403765	\$4.50
Mark McDonald	403766	\$1.50
Cameron Cullinan	403777	\$6.00
Mark McDonald	403778	\$9.00
Charlie Sherry	403785	\$43.50
Cameron Cullinan	403795	\$4.50
Rachel Turner	403797	\$4.00
	Total	\$435.20

MOVED BY: Don Power
CARRIED

SECONDED BY: Colin Kneebone

Account Balances as at 12 February 2015

Cheque Account	\$8279.79
Capital Loan Account	\$19404.43
Maxi Account	\$30490.87
Office Debit Account	\$2969.50

Capital Loan Payments still owing: \$ 14555.00

ACTION: Present at the next meeting the \$250.00 presented from Arty Del-Ben (ACTA Honorarium) as to when it was banked and where in the report it was listed.

MOTION: That the Financial Report be accepted.

MOVED BY: Don Power
CARRIED

SECONDED BY: Kim Nealon

6) ACTA DELIGATES REPORT

Ball Trap still under consideration due to finances.
Very little to report as far as the National Grounds.

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7) SUB COMMITTEE REPORTS

- Financial Committee Report
 - a) Affiliation Fees 2016 (see attached briefing papers)

It was pointed out that the NSWCTA has not had an increase in Affiliation Fees for over 20 years.

MOTION: That Affiliation fees be increased by \$10 to \$20 per annum with a review to keep in line with CPI every 5 years.

MOVED BY: Don Power

SECONDED BY: Colin Kneebone

CARRIED

- b) Blue Book Cost 2016 (see attached briefing paper)

MOTION: Increase the Blue Book for 2016 to \$7.00 to cover the increasing costs involved with producing and circulating.

MOVED BY: Don Power

SECONDED BY: Kim Nealon

CARRIED

- c) Collection of 2015 Affiliation Fees

Annual Affiliation Fees will be based on the previous year's membership numbers.

MOTION: That the Affiliation fees for 2015 be invoiced to clubs for their membership less the ACTA online memberships already paid.

MOVED BY: Don Power

SECONDED BY: Janene Schiller

CARRIED

- Championship & Rules Committee Report

No report

- Coaching Director

- a) John Sleightholme reported that there are 2 coaching clinics scheduled; Coaching Clinic scheduled for Western Zone, in June and Coaching Clinic scheduled for Northern Zone.

What funding is available for our Volunteer Coaches? Fuel Money, accommodation etc?

MOTION: Each zone can receive \$500 per Coaching Clinic held. Total of \$500 per clinic maximum of 2 per zone each calendar year. From 1st January 2015.

MOVED BY: Don Power

SECONDED BY: John Wason

CARRIED

MOTION: The NSWCTA Compensate the Northern Zones Coaching Clinic held in November 2014 be paid the \$500 as a one off payment.

MOVED BY: Colin Kneebone

SECONDED BY: John Wason

CARRIED

- b) NSWCTA Coaching Clinic – Wagga

Coaching Clinic came about from funds from the ACTA. Due to the ACTA not running a coaching clinic in 2014 the ACTA allocated the funds to states to run.

NSWCTA put a claim in and was granted \$3000.00.

Graeme Boyd and David Coleman were the coaches.

11 juniors, on the Saturday, on the Sunday there was an extra 12.

Congratulations to the organiser's from the executive.

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8) BUSINESS CARRIED FORWARD FROM PREVIOUS MEETING

a) Constitution

By the end of 2015 NSWCTA will have a draft that will then need to align with the ACTA Constitution once they have completed their changes.

b) Berrima Clay Target Club Application

Don Power read out a letter from the Moss Vale Small Bore Rifle and Clay Target Club to the executive.

A discussion was entered into.

MOTION: That the Berrima Clay Target Club be accepted under the NSW Membership.

MOVED BY: Barry Skinner

SECONDED BY: John Wason

CARRIED

Break for Lunch: 12.45pm

Meeting resumed at: 1.22pm

c) Trap Carnival

i. Double Barrel Shoot Off

Decisions regarding finishing times will be made on the run and decided on the day by the Tournament Director and Shoot Marshall.

ACTION: Championships Committee to decide by August Meeting exactly what traps will be used for the Practice layouts and shoot off layouts etc.

MOTION: The NSWCTA reduce the number of the Sponsorship Committee to no more than 5 members.

Sponsorship Committee: Colin Kneebone (Chairperson), Kim Nealon & Don Johnson.

MOVED BY: Colin Kneebone

SECONDED BY: Janene Schiller

CARRIED

Don Power announced his possible conflict of Interest with Sponsorship and declined to vote on this matter.

ii. Trap Carnival Financial Statement

Already covered in Finance Committee Report

9) SPECIFIC BUSINESS

a) New Policies required by the Department of Sport and Recreation – Volunteer Management Policy, Sun Protection Policy, Policy on Match Fixing in Sport, Member Protection Policy.

RECOMMENDATION: Legal and Governance Committee to go over the Policies above and fine tune and bring back to the next meeting.

b) Veteran Age – Rule 4.11 (b)

MOTION: Veteran competitor to be 65 Years or older at the date of registration and/ or competition.

MOVED BY: Janene Schiller

SECONDED BY: John Wason

CARRIED

ACTION: Write to the ACTA expressing the need for rule 4.11 (b) to be changed to read 65 years or older at the date of registration and /or competition.

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c) Sub Committees

i. How a Sub-Committee Works

RECCOMENDATION: NSWCTA Meetings to adopt the "How a Sub Committee Works" along with the "briefing paper" for Agenda/Motion items.

d) ISSF Shooting in NSW (Fred Rapley)

i. ISSF Team Selection

2 Females made the Junior Team for the ISSF. Unfortunately due to ACTA rules, females are not permitted due to the current rules.

ACTION: Write to the ACTA referring the ISSF Junior Team Rule 17.5 A & B part 1 and 2, in the ISSF Section be amended for considering of a change of the rule which eliminates Lady Juniors competing in the Junior Team. Suggestion that this rule be shot over the first 75 Targets, instead of the current 125 Targets.

e) Sponsorship

Already covered with the newly appointed sponsorship committee.

f) Sale of ammunition at clubs

Item discussed, letter from Firearms Registry to be sent to other Executives.

g) Sponsorship for 2014

David Wilson on behalf of the NSWCTA Executive would like to thank our Sponsorship Committee for a job well done at the 2014 Trap Carnival.

h) All Committee members to receive copies of all business and correspondence prior to meetings.

Noted as read, No further action required at this time.

i) New Delegate Welcome Package

Send relevant information such as, welcome letter, information on what is available etc.

j) President – Duties and Responsibilities

Travel to clubs promoting the sport, general overseeing of the association.

k) Financials for NSWCTA are done by financial year. What are the disadvantages / advantages to changing to calendar year if any?

No action to be taken as it will automatically line up with the ACTA's new online renewal process.

l) Fund raising suggestion for the State Carnival in October 2015 - Major raffle to be drawn at the State Carnival.

Proposal is to be brought to the May Executive Meeting with full details.

m) Procedure Manual for Sporting Clays & 5 Stand

Currently there is no Procedure Manual at ACTA or NSWCTA for Sporting Clays.

Contact David Coleman for assistance in setting up a layout in this discipline.

n) Team Selection - Discuss NSWCTA have a clear policy on Zone and State Team selection with regard to Open, Ladies Junior and Vets (who can be in what teams) Seems to vary Zone to Zone and State to State. Can we promote this to ACTA to bring all Zones and States to have uniformity across Australia (Barry Skinner)

Noted as read, No further action required at this time.

o) Why has the ACTA removed the bar code on the 2015 Handicap Books. Can they please bring it back? A lot of clubs use them and have invested in the technology.

Already addressed in the latest CTSN.

p) Trophy and prize guideline. Does NSWCTA have a written policy on this?

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Rule 2.01 (n)

9. Managements conducting graded common mark events shall provide a minimum of one prize or trophy for each grade.

Can NSWCTA ask ACTA to develop further guidelines to this rule to have uniformity across the states with a view to have ACTA include guidelines in the rule book - uniform guidelines need to be established as to who is entitled to what prizes.

Example

At a Nationals, a Lady, junior or Veteran can win overall and also win their section. At club level it varies from club to club. Do we want to develop guidelines for club level shoots?

Noted as read, No further action required at this time.

Clubs should display how they pay out prizes in their conditions of entry.

General Business:

Don Power: NSW has been allocated the 2016 Commonwealth Carnival. This needs to be accepted from the ACTA and allocated a date and location.

RECOMMENDATION: that the 2016 Commonwealth Carnival be held at the National Grounds with the NSWCTA running the shoot.

Janene Schiller: In the CTSN, the Double Barrel will be reviewed at the June Meeting for the ACTA.

Barry Skinner: Decision made at the State level and ACTA Delegates can be instructed to take to an ACTA meeting, however ACTA delegates can vote their own way.

John Wason: Club Armorers, letter and permit needs to be organised at each shoot, from Firearms Registry if they wish to sell ammunition at these shoots.

10) MEETING CLOSED

Time: 3.39pm

11) NEXT MEETING

General Meeting Friday 8 May 2015 at Bathurst RSL Club, BATHURST